

Community Development Department, 531 "K" Street, Eureka, CA 95501, (707) 441-4160

Please complete the information below and on the attached supplemental application form as required. The applicable application fee and supplemental application form must accompany this application. If you have questions regarding this application form, the application process, or general questions, please do not hesitate to contact the Community Development Department. Office hours are M-F 8am to noon, and 1pm to 5pm.

www.ci.eureka.ca.govplanning@ci.eureka.ca.gov**OWNER/APPLICANT****Property Owner's Name:** _____

Mailing Address: _____ City: _____ ST: _____ Zip: _____

Phone: _____ Email: _____

*If there is more than one property owner, please provide the contact information for each property owner on an attached sheet***Applicant's Name** (if different than Owner): _____

Mailing Address: _____ City: _____ ST: _____ Zip: _____

Phone: _____ Email: _____

COTTAGE FOOD OPERATION LOCATION

(1) Location Address: _____ Assessor's Parcel Number(s): _____

COTTAGE FOOD OPERATION DESCRIPTION*(Please provide a brief description of the Cottage Food Operation):*

Will the use, business, or home occupation for which this application is being submitted involve the use, cultivation, processing, storage and/or distribution of marijuana or medical cannabis in any way? YES ☐ NO ☐**OWNER'S AUTHORIZATION**

I hereby authorize the City of Eureka to process this application. I have completed, or reviewed this application and the Home Occupation Supplemental Application Form, and I know that the contents thereof are true and accurate to my own knowledge and I assume all responsibility for their accuracy. I agree to hold harmless, indemnify and defend the City, its officers, officials, employees, and volunteers from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or in connection with this application.

(1) Property Owner's Signature: _____ Date: _____

STAFF USE

Assigned Case Numbers: CHOP- _____ Assigned Planner: _____

CITY OF EUREKA

FEE SCHEDULE

Community Development Department, 531 “K” Street, Eureka, CA 95501 (707) 441-4160

Cottage Food Operator Home Occupation Permit\$40.00

Supplemental Application Form

The Eureka Municipal Code allows Cottage Food Operations to be conducted from a residence within the City pursuant to the California Homemade Food Act (AB1616 Gatto). The Eureka Municipal Code specifies certain conditions for all Cottage Food Operator home occupations. To allow us to determine if your proposed Cottage Food Operator Home Occupation complies the conditions please complete this checklist. Please explain all "yes" answers in the first section in the space below, or on attached sheets if necessary.

Applicant's Name:		
Site Address:		
Business Name:	Yes	No
Will there be storage of equipment or supplies outside the structure?	<input type="checkbox"/>	<input type="checkbox"/>
Will the Cottage Food Operation home occupation impair the use of the structure as a dwelling?	<input type="checkbox"/>	<input type="checkbox"/>
Will the home occupation be apparent beyond the boundaries of the site?	<input type="checkbox"/>	<input type="checkbox"/>
Will there be more than one full-time equivalent non-resident employed in the Cottage Food Operation?	<input type="checkbox"/>	<input type="checkbox"/>
Will the Cottage Food Operation home occupation create any radio or television interference or create noise audible beyond the boundaries of the site?	<input type="checkbox"/>	<input type="checkbox"/>
Will there be any smoke, odor, liquid, or solid waste emitted?	<input type="checkbox"/>	<input type="checkbox"/>
Will the Cottage Food Operation home occupation result in the loss of existing required off-street parking?	<input type="checkbox"/>	<input type="checkbox"/>
Will vehicles delivering supplies for the Cottage Food Operation be larger than vehicles like those used by the US Postal Service, Fed Ex, or UPS?	<input type="checkbox"/>	<input type="checkbox"/>
Will more than three customer vehicle trips per day be allowed?	<input type="checkbox"/>	<input type="checkbox"/>
Will the hours of operation for the Cottage Food Operation be between the hours of 6:00 p.m. and 9:00 a.m.?	<input type="checkbox"/>	<input type="checkbox"/>
Will any on-site dining be allowed on the property?	<input type="checkbox"/>	<input type="checkbox"/>
Explain "yes" answers: _____ _____		
I understand and agree to the following:	I Agree	I do not Agree
All persons preparing or packaging Cottage Food Operation products have completed, or will complete within three months, the required California Department of Public Health food processor course, or approved food handler course.	<input type="checkbox"/>	<input type="checkbox"/>
My Cottage Food Operation Home Occupation Permit and City of Eureka Business License are not valid until I have obtained my Class A or Class B license/permit from the Humboldt County Health Department.	<input type="checkbox"/>	<input type="checkbox"/>

You have the right to request a breakdown of the fees you pay for this permit by providing a written request to the Community Development Department.

Applicant's Signature: _____